

ISM Audit Checklist/Auditor's Notes

Facility/Vessel: SEACOR POWER

WCN/Class # 0241696

Report No: NO-4314385

PART A

1.2 OBJECTIVES

1.2.1 The objectives of the Code are to ensure safety at sea, prevention of human injury or loss of life, and avoidance of damage to the environment, in particular, to the marine environment, and to property.

DOC - 19 April 2021
Vessel Attended in Port Fourchon for Intermediate Audit.

1.2.2 Safety management objectives of the Company should, inter alia:

1.2.2.1 provide for safe practices in ship operation and a safe working environment;

1.2.2.2 assess all identified risks to its ships, personnel and the environment and establish appropriate safeguards; and

USA's Form 50502 / Risk Assessment
Pre loading
w/d in external
w/d in Gal's
Voyage
Pre departure

1.2.2.3 continuously improve safety management skills of personnel ashore and aboard ships, including preparing for emergencies related both to safety and environmental protection.

1.2.3 The safety management system should ensure:

1.2.3.1 compliance with mandatory rules and regulations; and

1.2.3.2 that applicable codes, guidelines, and standards recommended by the Organization, Administrations, classification societies and maritime industry organizations are taken into account.

CLASS, Statutory Trading Contr) April 22 -
COI 18 March 2021 -
Revised Cont
Binder

1.3 APPLICATION

The requirements of this Code may be applied to all ships.

Fire Systems - 2/18/21
CSR - 6

Similar logs

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1.4 FUNCTIONAL REQUIREMENTS FOR A SAFETY MANAGEMENT SYSTEM (SMS)

Every company should develop, implement and maintain a Safety Management System (SMS) which includes the following functional requirements:

1.4.1 safety and environmental protection policy;

1.4.2 instructions and procedures to ensure safe operations of ships and protection of the environment in compliance with relevant international and flag State legislation;

1.4.3 defined levels of authority and lines of communication between, and amongst, shore and shipboard personnel;

1.4.4 procedures for reporting accidents and nonconformities with the provisions of this Code;

1.4.5 procedures to prepare for and respond to emergency situations; and

1.4.6 procedures for internal audits and management reviews.

Blank lines for notes corresponding to 1.4.1 and 1.4.2.

Job descriptions & Org Chart -

Check HSE Performance, incidents & reporting.

Check emergency drill records, (See attached)

Check internal audit 9 April 2020

Blank lines for notes corresponding to 1.4.4, 1.4.5, and 1.4.6.

2 SAFETY AND ENVIRONMENTAL PROTECTION POLICY

2.1 The Company should establish a safety and environmental protection policy which describes how the objectives, given in paragraph 1.2, will be achieved.

2.2 The Company should ensure that the policy is implemented and maintained at all levels of the organization both ship-based as well as shore-based.

Policy Posters, Placards, Station Bills, Safety Alerts, ect...

Blank lines for notes corresponding to 2.1 and 2.2.

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3 COMPANY RESPONSIBILITIES AND AUTHORITY

3.1 If the entity responsible for the operation of the ship is other than the owner, then the owner must report the full name and details of such entity to the Administration.

SEACOR Marine Services, LLC - Owner/Operator

3.2 The Company should define and document the responsibility, authority and interrelation of all personnel who manage, perform and verify work relating to and affecting safety and pollution prevention.

Form Provided, interview crew accordingly.

3.3 The Company is responsible for ensuring that adequate resources and shore-based support are provided to enable the designated person or persons to carry out their functions.

No evidence to contrary in Maintenance or Support from Company.

4 DESIGNATED PERSON(S)

To ensure the safe operation of each ship and to provide a link between the company and those on board, every Company, as appropriate, should designate a person or persons ashore having direct access to the highest level of management. The responsibility and authority of the designated person or persons should include monitoring the safety and pollution prevention aspects of the operation of each ship and to ensure that adequate resources and shore based support are applied, as required.

DPA - [Redacted] - All crew familiar with.

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5 MASTER'S RESPONSIBILITY AND AUTHORITY

5. The Company should clearly define and document the Master's responsibility with regard to:

SMS (Form) Section 5 Provides.

5.1.1 implementing the safety and environmental protection policy of the Company;

Check Safety meeting & emergency drill Activity.

5.1.2 motivating the crew in the observation of that policy;

5.1.3 issuing appropriate orders and instructions in a clear and simple manner;

Standing Order Vertical (Tilt Alarm)

5.1.4 verifying that specified requirements are observed; and

5.1.5 periodically reviewing the SMS and reporting its deficiencies to the shore based management.

MMR 1/23/20

5.2 The Company should ensure that the SMS operating on board the ship contains a clear statement emphasizing the Master's authority. The Company should establish in the SMS that the Master has the overriding authority and the responsibility to make decisions with respect to safety and pollution prevention and to request the Company's assistance as may be necessary.

} Capt well familiar with Overriding Authority - examples.

1) 5' WAVE HT RESTRICTIONS

2) Pre load

3) Tacking Situations

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6 RESOURCES AND PERSONNEL

6.1 The Company should ensure that the Master is:

6.1.1 properly qualified for command;

6.1.2 fully conversant with the Company's SMS; and

6.1.3 given the necessary support so that the Master's duties can be safely performed.

6.2 The Company should ensure that each ship is:

6.2.1 manned with qualified, certificated and medically fit seafarers in accordance with national and international requirements; and

6.2.2 appropriately manned in order to encompass all aspects of maintaining safe operations on board.

6.3 The Company should establish procedures to ensure that new personnel and personnel transferred to new assignments related to safety and protection of the environment are given proper familiarization with their duties. Instructions that are essential to be provided prior to sailing should be identified, documented and given.

6.4 The Company should ensure that all personnel involved in the Company's SMS have an adequate understanding of relevant rules, regulations, codes and guidelines.

6.5 The Company should establish and maintain procedures for identifying any training that may be required in support of the SMS and ensure that such training is provided for all personnel concerned.

6.6 The Company should establish procedures by which the ship's personnel receive relevant information on the SMS in a working language or languages understood by them.

6.7 The Company should ensure that the ship's personnel are able to communicate effectively in the execution of their duties related to the SMS.

Captain was conversant with SMS.

Verified manning list, medically

Orientation received All within 6 mos

Seagull video training + 52 week training

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7 SHIPBOARD OPERATIONS

The Company should establish procedures, plans and instructions, including checklists as appropriate, for key shipboard operations concerning the safety of the personnel, ship and protection of the environment. The various tasks should be defined and assigned to qualified personnel.

write new audit 1/24/20

write about vessel & EIR

1) Bi Weekly Rigging (lifting rigging) 50550-01

2) Critical crane operations ST6 2/18/20 Port 2/12/20 } manual

Job Report (Talos Energy LLC) Job 13731 (1st Day Job) Sid. 51001 224-12'

Operations manual
Support's

- 1) Site History 10640
- 2) Pre Spotting & Unraveling 10630
- 3) Arrival CK 10510
- 4) Departure
- 5) Voyage Plan
- 6) JSA

Wk. Hist. Report 106402

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8 EMERGENCY PREPAREDNESS

8.1 The Company should identify potential emergency shipboard situations, and establish procedures to respond to them.

104442 Training meeting & drill description
Abandon 6/7/20
Fire 6/5/20
MOB 6/6/20

8.2 The Company should establish programs for drills and exercises to prepare for emergency actions.

8.3 The SMS should provide for measures ensuring that the Company's organization can respond at any time to hazards, accidents and emergency situations involving its ships.

2) 52 week drill matrix - See attached

MOB Drill Conducted (Port Bow)
Satisfactory

3) Crew familiar with FFA/LSA and their duties during emergency drills -

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9 REPORTS AND ANALYSIS OF NONCONFORMITIES, ACCIDENTS AND HAZARDOUS OCCURRENCES

9.1 The SMS should include procedures ensuring that nonconformities, accidents and hazardous situations are reported to the Company, investigated and analyzed with the objective of improving safety and pollution prevention.

9.2 The Company should establish procedures for the implementation of corrective action, including measures intended to prevent recurrence.

1) *No incident, recordable, pollution in over 12 mos.*

2) *New SMS reporting was achieved*

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10 MAINTENANCE OF THE SHIP AND EQUIPMENT

10.1 The Company should establish procedures to ensure that the ship is maintained in conformity with the provisions of the relevant rules and regulations and with any additional requirements, which may be established by the Company.

1) Control Equip Lic list 10300

10.2. In meeting these requirements the Company should ensure that:

2) Weekly V&I condition report

10.2.1 inspections are held at appropriate intervals;

3) Bi weekly S/I 5/19 - 6/2

10.2.2 any nonconformity is reported with its possible cause, if known;

4) Crane Bi weekly (7 hrs per month)

10.2.3 appropriate corrective action is taken; and

10.2.4 records of these activities are maintained.

10.3 The Company should identify equipment and technical systems the sudden operational failure of which may result in hazardous situations. The SMS should provide for specific measures aimed at promoting the reliability of such equipment or system. These measures should include the regular testing of stand-by arrangements and equipment or technical systems that are not in continuous use.

10.4 The inspections mentioned in 10.2 as well as the measures referred to 10.3 should be integrated in the ship's operational maintenance routine.

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11 DOCUMENTATION

11.1 The Company should establish and maintain procedures to control all documents and data, which are relevant to the SMS.

- SMS Rev 17

11.2 The Company should ensure that:

- Crew Accessibility & Review of Revisions

11.2.1 valid documents are available at all relevant locations;

11.2.2 changes to documents are reviewed and approved by authorized personnel; and

- Forms were well controlled

11.2.3 obsolete documents are promptly removed.

11.3. The documents used to describe and implement the SMS may be referred to as the "Safety Management Manual". Documentation should be kept in a form that the Company considers most effective. Each ship should carry on board all documentation relevant to that ship.

- Review Ships Certificates & other documentation.

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12 COMPANY VERIFICATION, REVIEW AND EVALUATION

12.1 The Company should carry out internal safety audits on board and ashore at intervals not exceeding twelve months to verify whether safety and pollution-prevention activities comply with the safety management system. In exceptional circumstances, this interval may be exceeded by not more than three months.

Sms 12 Provider

12.2 The Company should periodically verify whether all those undertaking delegated ISM-related tasks are acting in conformity with the company's responsibility under the Code.

last interval 9 Apr. 1 2020

2 (obs)

12.3 The Company should periodically evaluate the effectiveness of the SMS in accordance with procedures established by the Company.

12.4 The audits and possible corrective actions should be carried out in accordance with documented procedures.

12.5 Personnel carrying out audits should be independent of the areas being audited unless this is impracticable due to the size and the nature of the Company.

Crew Veng Agreement with Audit Criteria.

12.6 The results of the audits and reviews should be brought to the attention of all personnel having responsibility in the area involved.

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12.7 The management personnel responsible for the area involved should take timely corrective action on deficiencies found.

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PART B

Note: Part B of the ISM code, Certification and verification is provided for **guidance only**. Requirements of this section below pertain to issuance of certificates and periodical verifications.

13 CERTIFICATION AND PERIODICAL VERIFICATION

13.1 The ship should be operated by a Company, which has been issued, with a Document of Compliance or with an Interim Document of Compliance in accordance with paragraph 14.1, relevant to that ship.

13.2 The Document of Compliance should be issued by the Administration, by an organization recognized by the Administration or, at the request of the Administration, by another Contracting Government to the Convention to any Company complying with the requirements of this Code for a period specified by the Administration which should not exceed five years. Such a document should be accepted as evidence that the Company is capable of complying with the requirements of this Code.

13.3 The Document of Compliance is only valid for the ship types explicitly indicated in the document. Such indication should be based on the types of ships on which the initial verification was based. Other ship types should only be added after verification of the Company's capability to comply with the requirements of this Code applicable to such ship types. In this context, ship types are those referred to in regulation IX/1 of the Convention.

13.4 The validity of a Document of Compliance should be subject to annual verification by the Administration or by an organization recognized by the Administration or, at the request of the Administration by another Contracting Government within three months before or after the anniversary date.

13.5 The Document of Compliance should be withdrawn by the Administration or, at its request, by the Contracting Government which issued the document, when the annual verification required in paragraph 13.4 is not requested or if there is evidence of major nonconformities with this Code.

13.5.1 All associated Safety Management Certificates and/or Interim Safety Management Certificates should also be withdrawn if the Document of Compliance is withdrawn.

13.6 A copy of the Document of Compliance should be placed on board in order that the master of the ship, if so requested, may produce it for verification by the Administration or by an organization recognized by the Administration or for the purposes of the control referred to in regulation IX/6.2 of the Convention. The copy of the document is not required to be authenticated or certified.

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13.7 The Safety Management Certificate should be issued to a ship for a period, which should not exceed five years, by the Administration or an organization recognized by the Administration or, at the request of the Administration, by another Contracting Government. The Safety Management Certificate should be issued after verifying that the Company and its shipboard management operate in accordance with the approved safety management system. Such a certificate should be accepted as evidence that the ship is complying with the requirements of this Code.

13.8 The validity of the Safety Management Certificate should be subject to at least one intermediate verification by the Administration or an organization recognized by the Administration or, at the request of the Administration, by another Contracting Government. If only one intermediate verification is to be carried out and the period of validity of the Safety Management Certificate is five years, it should take place between the second and third anniversary date of the Safety Management Certificate.

13.9 In addition to the requirements of paragraph 13.5.1, the Safety Management Certificate should be withdrawn by the Administration or, at the request of the Administration, by the Contracting Government which has issued it when the intermediate verification required in paragraph 13.8 is not requested or if there is evidence of major nonconformity with this Code.

13.10 Notwithstanding the requirements of paragraphs 13.2 and 13.7, when the renewal verification is completed within three months before the expiry date of the existing Document of Compliance or Safety Management Certificate, the new Document of Compliance or the new Safety Management Certificate should be valid from the date of completion of the renewal verification for a period not exceeding five years from the date of expiry of the existing Document of Compliance or Safety Management Certificate.

13.11 When the renewal verification is completed more than three months before the expiry date of the existing Document of Compliance or Safety Management Certificate, the new Document of Compliance or the new Safety Management Certificate should be valid from the date of completion of the renewal verification for a period not exceeding five years from the date of completion of the renewal verification.

13.12 When the renewal verification is completed after the expiry date of the existing Safety Management Certificate, the new Safety Management Certificate should be valid from the date of completion of the renewal verification to a date not exceeding five years from the date of expiry of the existing Safety Management Certificate.

13.13 If a renewal verification has been completed and a new Safety Management Certificate cannot be issued or placed on board the ship before the expiry date of the existing certificate, the Administration or organization recognized by the Administration may endorse the existing certificate and such a certificate should be accepted as valid for a further period which should not exceed five months from the expiry date.

13.14 If a ship at the time when a Safety Management Certificate expires is not in a port in which it is to be verified, the Administration may extend the period of validity of the Safety Management Certificate but this extension should be granted only for the purpose of allowing the ship to complete its voyage to the port in which it is to be verified, and then only in cases where it appears proper and reasonable to do so. No Safety Management Certificate should be extended for a period of longer than three months, and the ship to which an extension is granted should not, on its arrival in the port in which it is to be verified, be entitled by virtue of such extension to leave that port without having a new Safety Management Certificate. When the renewal verification is completed, the new Safety Management Certificate should be valid to a date not exceeding five years from the expiry date of the existing Safety Management Certificate before the extension was granted.

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14 INTERIM CERTIFICATION

14.1 An Interim Document of Compliance may be issued to facilitate initial implementation of this Code when:

- .1 a Company is newly established; or
- .2 new ship types are to be added to an existing Document of Compliance,

following verification that the Company has a safety management system that meets the objectives of paragraph 1.2.3 of this Code, provided the Company demonstrates plans to implement a safety management system meeting the full requirements of this Code within the period of validity of the Interim Document of Compliance. Such an Interim Document of Compliance should be issued for a period not exceeding 12 months by the Administration only, an organization recognized by the Administration, or (at the request of the Administration) by another Contracting Government. A copy of the Interim Document of Compliance should be placed on board in order that the master of the ship, if so requested, may produce it for verification by the Administration or by an organization recognized by the Administration or for the purposes of the control referred to in regulation IX/6.2 of the Convention. The copy of the document is not required to be authenticated or certified.

14.2 An Interim Safety Management Certificate may be issued:

- .1 to new ships on delivery;
- .2 when a Company takes on responsibility for the operation of a ship which is new to the Company; or
- .3 when a ship changes flag.

Such an Interim Safety Management Certificate should be issued for a period not exceeding 6 months by the Administration or an organization recognized by the Administration or, at the request of the Administration, by another Contracting Government.

14.3 An Administration or, at the request of the Administration, another Contracting Government may, in special cases, extend the validity of an Interim Safety Management Certificate for a further period which should not exceed 6 months from the date of expiry.

14.4 An Interim Safety Management Certificate may be issued following verification that:

- .1 the Document of Compliance, or the Interim Document of Compliance, is relevant to the ship concerned;
- .2 the safety management system provided by the Company for the ship concerned includes key elements of this Code and has been assessed during the audit for issuance of the Document of Compliance or demonstrated for issuance of the Interim Document of Compliance;
- .3 the Company has planned the internal audit of the ship within three months;
- .4 the master and officers are familiar with the safety management system and the planned arrangements for its implementation;
- .5 instructions, which have been identified as being essential, are provided prior to sailing; and
- .6 relevant information on the safety management system has been given in a working language or languages understood by the ship's personnel.

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15 VERIFICATION

15.1 All verifications required by the provisions of this Code should be carried out in accordance with procedures acceptable to the Administration, taking into account the guidelines developed by the Organization.

16 FORMS OF CERTIFICATES

16.1 The Document of Compliance, the Safety Management Certificate, the Interim Document of Compliance and the Interim Safety Management Certificate should be drawn up in a form corresponding to the models given in the appendix to this Code. If the language used is neither English nor French, the text should include a translation into one of these languages.

16.2 In addition to the requirements of paragraph 13.3 the ship types indicated on the Document of Compliance and the Interim Document of Compliance may be endorsed to reflect any limitations in the operations of the ships described in the safety management system.